Spec Committee Agenda October 2nd, 2019

Attendees (present in bold):

Kenji Kazumura - Fujitsu, Michael DeNicola

Dan Bandera - IBM, **Kevin Sutter**, **Alasdair Nottingham**

Bill Shannon - Oracle, **Ed Bratt**, Dmitry Kornilov, Will Lyons

Steve Millidge - Payara, **Mark Wareham**

Scott Stark - Red Hat, Mark Little, Antoine Sabot-Durand

David Blevins - Tomitribe, Richard Monson-Haefel, **Jean-Louis Monterio**

Ivar Grimstad - PMC Representative

Alex Theedom - Participant Member

Werner Keil - Committer Member

Eclipse Foundation: **Wayne Beaton**, Tanja Obradovic, **Paul Buck**, Mike Milinkovich

Past business / action items:
- Minutes from the September 4th meeting were approved.
- Minutes from the September 25th meeting were approved.

Agenda
- Item from August 28th Spec Committee meeting deferred to October 2nd:
    - Specification Committee to nominate and elect a chair
        - Paul Buck is serving as the interim non-voting chair. From the Jakarta EE Working Group charter: "The Committee elects a chair who reports to the Steering Committee. This chair is elected among the members of the Committee. They will serve from April 1 to March 31 of each calendar year, or until their successor is elected and qualified, or as otherwise provided for in this Charter."
    - Election for Specification Committee Chair
        - Nominations by COB business on Friday the 4th please. You may self-nominate.
        - Committee vote in our meeting on October 9th. Result determined by simple majority.

    Notes: Call for nomination to proceed. Foundation to determine if a Foundation Employee can be nominated and voted in as a non-voting Committee Chair.

- Post Jakarta EE 8 Restructuring [See email from Wayne at 11:15am ET on 10/01/19]
  Note: Provide your input to this document and be prepared to discuss in the 10/09 call.

- Website area updates for Spec Committee. Input needed see the GitHub issue and provide input to the WebDev team.

- Contributing and Jakartifying Specification Documents [See email from Wayne at 8:39am ET on 10/01/19]
  Notes:
     Wayne to update the communication to include the list of the fulltext specification documents that are currently not ready to be released.
     The Specification Committee was reminded that the Foundation requires a documented set of steps to Jakartify the specification document which is to be made available to the spec projects.

- Jakarta EE 8 Retrospective
  - Dedicate a future meeting to a retrospective discussion - October 9th (to be confirmed in the October 2nd call)
  - Ahead of the retrospective Committee reps to provide their input via a shared google doc
  - Reference: Steering Committees retrospective document.
  Note: Get your input in to the retrospective document. Retrospective discussion will be on the agenda for the October 9th call.

- Jakarta EE Community Update Call on October 16th - Call for speakers & topics!